



**राष्ट्रीय प्रौद्योगिकी संस्थान दुर्गापुर**  
**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
**MAHATMA GANDHI AVENUE, DURGAPUR-713209**  
West Bengal, INDIA, [www.nitdgp.ac.in](http://www.nitdgp.ac.in)

(An Autonomous Institution of the Govt. of India under Ministry of Education (Shiksha Mantralaya))

No. NITD/Estt./2301-HL/2024

Dated: 10<sup>th</sup> December, 2024

**CIRCULAR**

In accordance with the directive by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Establishment (JCA) Section, Government of India vide Office Memorandum No. F. No. 12/2/2023-JCA dated 9 July, 2024, the Institute will observe the following Holidays during the calendar year 2025.

**INSTITUTE HOLIDAYS - 2025**

Sl. No.	Name of holidays	Date(s)	Day(s) of the week	No. of days
1	Republic Day	26.01.2025	Sunday	01
2	Maha Shivratri	26.02.2025	Wednesday	01
3	Holi	14.03.2025	Friday	01
4	Idu'l Fitr*	31.03.2025	Monday	01
5	Mahavir Jayanti	10.04.2025	Thursday	01
6	Good Friday	18.04.2025	Friday	01
7	Buddha Purnima	12.05.2025	Monday	01
8	Idu'l Zuha (Bakrid)*	07.06.2025	Saturday	01
9	Muharram*	06.07.2025	Sunday	01
10	Independence Day	15.08.2025	Friday	01
11	Prophet Mohammad's Birthday (Id-E-Milad)*	05.09.2025	Friday	01
12	Additional day for Dussehra	01.10.2025	Wednesday	01
13	Mahatma Gandhi's Birthday	02.10.2025	Thursday	01
14	Dussehra (Vijay Dashmi)	02.10.2025	Thursday	01
15	Diwali (Deepavali)	20.10.2025	Monday	01
16	Guru Nanak's Birthday	05.11.2025	Wednesday	01
17	Christmas Day	25.12.2025	Thursday	01

NB: The holidays with single asterisk mark i.e. (\*) of Holidays list of 2025, is applicable depending on appearance of Moon.

**LIST OF RESTRICTED HOLIDAYS - 2025**

Sl. No.	Name of holidays	Date(s)	Day(s) of the week	No. of days
1	New Year's Day	01.01.2025	Wednesday	01
2	Lohri Guru Govind Singh's Birthday	06.01.2025	Monday	01
3	Makar Sankranti/ Magha Bihu / Pongal/ Hazarat Ali's Birthday	14.01.2025	Tuesday	01
4	Basant Panchami/ Sri Panchami	02.02.2025	Sunday	01
5	Guru Ravi Das's Birthday	12.02.2025	Wednesday	01
6	Shivaji Jayanti	19.02.2025	Wednesday	01
7	Birthday of Swami Dayananda Saraswati	23.02.2025	Sunday	01
8	Holika Dahan	13.03.2025	Thursday	01
9	Dolyatra	14.03.2025	Friday	01
10	Jamat-ul-Vida	28.03.2025	Friday	01
11	Chaitra Sukladi / Gudi Padava /Ugadi/ Cheti Chand	30.03.2025	Sunday	01
12	Ram Navmi	06.04.2025	Sunday	01
13	Vaisakhi / Vishu	13.04.2025	Sunday	01
14	Meshadi (Tamil New Year's Day)	14.04.2025	Monday	01

15	Vaisakhadi (Bengal) / Bahag Bihu (Assam)	15.04.2025	Tuesday	01
16	Easter Sunday	20.04.2025	Sunday	01
17	Guru Rabindranath's birthday	09.05.2025	Friday	01
18	Rath Yatra	27.06.2025	Friday	01
19	Raksha Bandhan	09.08.2025	Saturday	01
20	Parsi New Year's day / Nauraj	15.08.2025	Friday	01
21	Janmashtami (Smarta)	15.08.2025	Friday	01
22	Ganesh Chaturthi / Vinayaka Chaturthi	27.08.2025	Wednesday	01
23	Onam or Thiru Onam Day	05.09.2025	Friday	01
24	Dussehra (Saptami)	29.09.2025	Monday	01
25	Dussehra (Mahashtami)	30.09.2025	Tuesday	01
26	Dussehra (Mahanavmi)	01.10.2025	Wednesday	01
27	Maharishi Valmiki's Birthday	07.10.2025	Tuesday	01
28	Karaka Chaturthi (Karva Chouth)	10.10.2025	Friday	01
29	Naraka Chaturdasi	20.10.2025	Monday	01
30	Gobardhan Puja	22.10.2025	Wednesday	01
31	Bhai Duj	23.10.2025	Thursday	01
32	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	28.10.2025	Tuesday	01
33	Guru Teg Bahadur's Martyrdom Day	24.11.2025	Monday	01
34	Christmas Eve	24.12.2025	Wednesday	01

1. Individual may avail 02 (two) days of restricted Holyday from the above list in the Calendar Year 2025.
2. Each head of the Department/Section are requested to maintain a record (in a Register) of Casual leave & Restricted Holydays of each individual for future reference. The record may be maintained in the following format.

Name of the Employee: .....

Designation: .....

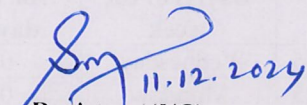
**For the year 2025**  
**CASUAL LEAVE**

Sl No	Date		No. of days applied /availed in 2025	Prefix	Suffix	No. of days balance in Year 2025	Remarks	Signature HOD
	From	To						

**RESTRICTED HOLIDAYS (Maximum 02 days in a year)**

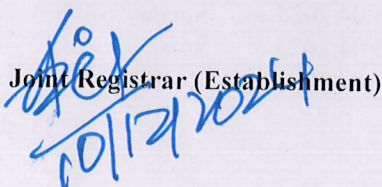
Sl. No	Date		No. of days applied /availed in 2025	Prefix	Suffix	Occasion	No. of days balance in Year 2025	Remarks	Signature of HOD
	From	To							

This issue with the approval from the competent authority of the Institute

  
Registrar (I/C)

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2. All Deans / Head of the Departments /Sections Centers and Central facilities - with request for wide circulation amongst all employees of their respective Departments /Sections/ Centers and Central facilities.
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5. Registrar's Secretariat.
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Joint Registrar (Establishment)